

## **LME PAC Meeting Agenda November 26, 2024**

**In attendance: Kim, Deb, Tami, Andrea, Tyrra, Shari, Mr. Bateman, Ms. Locke**

Via: in person in the library at Little Mountain Elementary school

We are now using Teams the link is as follows:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NzhkODk0MzctY2EwNi00ZjQ2LWFmOTEtMDZmNGI0MDcxZDVj%40thread.v2/0?context=%7b%22Tid%22%3a%22769e8403-7f20-402b-bbc9-a7181fecc14b%22%2c%22Oid%22%3a%226defb1f8-9407-4258-99e7-a62431c16573%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzhkODk0MzctY2EwNi00ZjQ2LWFmOTEtMDZmNGI0MDcxZDVj%40thread.v2/0?context=%7b%22Tid%22%3a%22769e8403-7f20-402b-bbc9-a7181fecc14b%22%2c%22Oid%22%3a%226defb1f8-9407-4258-99e7-a62431c16573%22%7d)

### **CALL TO ORDER:**

- a. Declare a quorum 6:34 pm
- b. Collect email addresses for minutes
- c. Approval of PAC minutes from September October minutes Deb 1<sup>st</sup> Andrea 2<sup>nd</sup>
- d. Approve meeting agenda 1st Debra 2<sup>nd</sup> Andrea

### **REPORTS:**

- a. Principal Report 3 postings up for parental leaves, noon hour supervisor, EA Position- Amy awarded, a 4 hour EA position available.  
Nov 29<sup>th</sup> first spirit day and deck the halls  
Food Drive starts December 9<sup>th</sup>  
Dec 17 and 18 Christmas concert 1pm both days. Concerts are planned a year in advance but evening show will be discussed. Faculty decided no to popcorn due to mess, possibly hand out mini candy canes with PAC QR code leading to the facebook page  
Pancake breakfast December 11<sup>th</sup>  
Criterion on Demand- District wide movie license. Mr. Elliot will be able to do movie nights, movies must be shown from school laptop and can only show ones from the criterion on demand website. Maybe students could vote on which movie
- b. Treasurer Report- only thing that has come in is Munch a Lunch
- c. Hot Lunch Report- no report. Donut day coming up

### **OPEN PAC POSITIONS:**

Member at Large -  
Vice Chairperson – Tami will step down from Chairperson to Vice chair December 12<sup>th</sup> 2024 until February 1<sup>st</sup> 2025

### **OLD BUSINESS:**

- a. We extended the coupon book fundraiser and this has helped we have almost doubled the sales with the extension. We have sold 67 books
- b. Mr. Bateman has forwarded all of the teachers wish lists with pricing included this was sent to the executive team via email.
- c. Vrishali sent and email that we do have licensing for movie nights via the district. Was Mr. Bateman

able to confirm this. Yes- info in principals report

d. Any progress on the QR code? No

e. Tami was able to attend her check signing appointment was Andrea able to get an appointment as well? Andrea was unable to get one as there was not one after her work hours. Will email the person back and ask for a branch that is open on Saturdays.

### **NEW BUSINESS:**

a. We need to make a list of foods that we will be purchasing for the Pancake Breakfast. Who is able to shop for these items and when? What time will everyone be able to arrive and what equipment do we have at home that can assist with the process. We also need a list of allergies ect from Kim. Can someone head the breakfast and take charge of planning?

-Pancake mix, Sausages, oranges, syrup, ketchup, juice boxes, utensils, plates, napkins, foil pans, tin foil, kids will color placemats. Email to parents asking for equipment and volunteers. FB post with very clear needs

Arrive at 6am start eating at 9 am second seating at 9:45 delay the recess bell by 15 mins

Deb will Costco,

6:00 Am crew- Andrea, Deb, Mr. Bateman can also be there. Will ask for other parent volunteers

7am Tyra

Tami not available until 9:30 but can come for clean up

c. Neufeld is currently running. Who can help with the delivery of the orders. Kim and Deb

d. We need to purchase bins for hot lunch and popcorn due to due to divison expansion. This was approved last year but never purchased. Can we look into getting these this year? Tami to get a quote from a supplier on buying 20 new ones and PAC keeps or 2 and continue to share with the fresh fruit program

e. Lets take some time to look over the wish lists and see what we can vote to approve and what we can look further into **Motion to approve teacher wish lists for a grand total up to a max of \$5400.00 from the chequing account. 1<sup>st</sup> Andrea Deb 2<sup>nd</sup>**

f. Mr. Elliott has lost his grant that he uses for the welcome to school BBQ. Are we able to take this over as either a welcome to school BBQ or a end of year celebration? In years past PAC has done it. Hot dogs or ice creams. Maybe we could do a welcome back carnival, will discuss later in the school year

g. Chairperson Tami Robinson is needing to take a break for personal reasons. Hot Lunch Coordinator Sara would like to take the position. **Motion to approve Sara stepping into an acting Chairperson role December 12<sup>th</sup> until February 1<sup>st</sup> 2025. 1<sup>st</sup> Deb 2<sup>nd</sup> Tyrra**

Tami will step down into vice chair December 12 until Feb 1<sup>st</sup>

Last popcorn day will be December 4<sup>th</sup>, first one back Jan 15<sup>th</sup>

What is the school policy on birthday treats? Up to each teacher however teachers do prefer store bought and not homemade

Mr. Elliot lost the grant he uses for the welcome back bbq and is wondering if the PAC can help with this next year.

6. Next PAC meeting December TBD by Sara

7. Meeting Adjourned 7:59 pm